



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 SEPTEMBER 2013 - 31 DECEMBER 2013

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7DA or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Committee and Member Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney
Chief Executive

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Eze Fitness Contract	Steve Deakin steve.deakin@sefton.gov.uk Tel: 0151 934 2372	9
Service and Maintenance of Community Equipment Approval for Tender Process	Tina Wilkins tina.wilkins@sefton.gov.uk Tel: 0151 934 3329	10
Public Health Annual Report 2013	Dr. Janet Atherton janet.atherton@sefton.gov.uk Tel: 0151 934 4866	11
Revenue Budget Savings	Margaret Rawding margaret.rawding@sefton.gov.uk Tel: 0151 934 4082	12
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Combined Authority for the Liverpool City Region	Margaret Carney margaret.carney@sefton.gov.uk Tel: 0151 934 2057	21
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Formby Parish as a Neighbourhood Plan Area	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556	27
Community Environmental Fund	Mark Long mark.long@sefton.gov.uk Tel: 0151 934 3471	28
An Investment and Infrastructure Framework for the Borough	Mark Long mark.long@sefton.gov.uk Tel: 0151 934 3471	29
South Sefton Prospectus for Growth	Mark Long mark.long@sefton.gov.uk Tel: 0151 934 3471	30
Southport Theatre and Convention Centre (STCC)	Tony Corfield tony.corfield@sefton.gov.uk Tel: 0151 934 2315	31
Employment Development and Development of Local Town Centres and Economies Working Group Final Report	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042	32
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Future arrangements for the delivery of Information, Advice and Guidance and post 16 data tracking Services in Sefton</p> <p>Local Authorities have a statutory duty to encourage, enable and assist young people to participate in education and training, with a particular focus on young people not in education, employment or training (NEET) and vulnerable young people. To understand and demonstrate the impact of funding and resources, there must be strong mechanisms in place for recording and reporting post-16 learning destinations of young people aged 16-19.</p> <p>Currently a service (known as “Connexions”) is offered as a jointly commissioned contract by the six boroughs of Greater Merseyside. This contract began in 2010 and is due to come to an end on 31 March 2014.</p> <p>We need to have in place a new contract for a reconfigured service for April 2014 which reflects the statutory duty, maintaining a high level of service for young people and their families, whilst also recognising that the new contract will constitute a budget saving to the Council. We wish to procure the new contract as a stand alone borough.</p> <p>A procurement process has begun and permission is needed for Chief Officers to appoint a winning tender.</p> <p>It is proposed that the Commissioning process, delivered through Sefton’s e-portal tendering system, the Chest, will include the issue of a 3 year contract in the first instance, with an option for 5 years subject to satisfactory performance. Annual service reviews will be built into the contract with a contract break clause included at specific stages.</p>			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services			
Persons/Organisations to be	Cabinet; Senior Leadership Team/Cabinet Member			

Consulted	
Method(s) of Consultation	Discussions, memos and reports
List of Background Documents to be Considered by Decision-maker	None
Contact Officer(s) details	Mike McSorley mike.mcsorley@sefton.gov.uk Tel: 0151 934 4247

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Procurement of School Nursing Services and Sexual Health Services</p> <p>To seek approval to procure the provision of a School Nursing Service and a Sexual Health Service for Sefton. The contracts for the current School Nursing and Sexual Health services are due to expire on the 31 March 2014 and it is intended to procure re-specified services to run from that date.</p> <p>Members will be asked to approve the procurement and the process for procurement, including delegation of the decision to award contracts, following the procurement process, to the Director of Public Health.</p>			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Health and Social Care			
Persons/Organisations to be Consulted	<p>Consultation has been undertaken with key stakeholders in developing new service specifications. Further consultation will be undertaken throughout the procurement process. In particular, the following have or will be consulted: Head of Corporate Legal Services; Head of Finance and ICT; Sefton Strategic Integrated Commissioning Group; Schools (through Head teachers); Young people; Sexual Health service users; and Sexual health service providers</p>			
Method(s) of Consultation	<p>The Consultation Plans have been agreed by the Consultation and Engagement Panel and include a range of consultation methods. The Council's Procurement processes will be followed in procuring the services.</p>			
List of Background Documents to be Considered by Decision-maker	<p>Service specifications for School Nursing and Sexual Health; School Nursing and Sexual health procurement schedules; Draft Communication Plan</p>			
Contact Officer(s) details	Dr. Janet Atherton janet.atherton@sefton.gov.uk Tel: 0151			

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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Eze Fitness Contract To seek Cabinet's approval to a variance to the contract between the Council and Eze Fitness for the delivery of fitness operations at two of the Council's leisure centres. The proposed change will allow the Council to bring back in house both services and benefit from additional income, where at present the contract works on an income share arrangement			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Yes - Paragraph 3			
Wards Affected	Ainsdale; Birkdale; Cambridge; Derby; Dukes; Kew; Linacre; Meols; Norwood			
Scrutiny Committee Area	Health and Social Care			
Persons/Organisations to be Consulted	Head of Corporate Finance and ICT and Head of Corporate Legal Services			
Method(s) of Consultation	Comment upon the report			
List of Background Documents to be Considered by Decision-maker	None			
Contact Officer(s) details	Steve Deakin steve.deakin@sefton.gov.uk Tel: 0151 934 2372			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Service and Maintenance of Community Equipment Approval for Tender Process The purpose of the report is to seek approval to agree an EU-compliant tender exercise for servicing and maintenance of community equipment.			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Health and Social Care			
Persons/Organisations to be Consulted	South Sefton Clinical Commissioning Group Southport and Formby Clinical Commissioning Group			
Method(s) of Consultation	Meetings			
List of Background Documents to be Considered by Decision-maker	None			
Contact Officer(s) details	Tina Wilkins tina.wilkins@sefton.gov.uk Tel: 0151 934 3329			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Public Health Annual Report 2013 The Public Health Annual Report provides an overview of the health of the population of Sefton, describes work currently being completed and makes recommendations about future priorities to improve health and wellbeing and to reduce health inequalities in Sefton. It is a statutory requirement of the Director of Public Health. Cabinet will be asked to recommend the report to full Council for approval.			
Decision Maker	Council			
Decision Expected	21 Nov 2013			
Key Decision Criteria	Financial	No	Community Impact	No
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Health and Social Care			
Persons/Organisations to be Consulted	None - the Public Health Annual Report is a report by the Director of Public Health			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Public Health Annual Report 2013			
Contact Officer(s) details	Dr. Janet Atherton janet.atherton@sefton.gov.uk Tel: 0151 934 4866			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue Budget Savings To update the position on the achievement of Revenue budget savings for 2013/14, and to determine actions to be taken. It is essential for financial planning that the Council achieves its agreed targets. Where there is an expectation that a saving will not be achieved, it is essential that that compensatory action is taken to ensure the Council is not adversely affected financially.			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Internal consultation			
Method(s) of Consultation	Direct Contact with relevant officers			
List of Background Documents to be Considered by Decision-maker	Report of the Head of Corporate Finance and ICT on the Council's performance in achieving the agreed saving options for 2013/14			
Contact Officer(s) details	Margaret Rawding margaret.rawding@sefton.gov.uk Tel: 0151 934 4082			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Outturn Position of the Council and Transfers to Reserves/General Balances Reporting the 2012/13 financial outturn position of the Council and the approval of transfers to reserves / general balances. The outturn position reflects whether the Council under / overspent its revenue spending, when compared to the approved budget. Any underspending can be retained in General Balances, or allocated to specific earmarked reserves for future utilisation.			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Internal consultation			
Method(s) of Consultation	Direct Contact with relevant officers			
List of Background Documents to be Considered by Decision-maker	Draft Statement of Accounts for 2012/13			
Contact Officer(s) details	Margaret Rawding margaret.rawding@sefton.gov.uk Tel: 0151 934 4082			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Strategic Asset Management Plan (SAMP) and Asset Disposal Policy (ADP) To agree the Council's SAMP and ADP. The Council's SAMP is a key document that establishes how the Council proposes to align its property assets, both operational and non-operational, to enable the delivery of Council services. The Council's ADP sets out why and how the Council selects property assets for disposal and why a particular disposal method is chosen for any particular asset.			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Lead Members Strategic Capital Investment Group Asset Management Group			
Method(s) of Consultation	Briefings Through Capital Strategy Governance Structure			
List of Background Documents to be Considered by Decision-maker	None			
Contact Officer(s) details	David Street david.street1@sefton.gov.uk Tel: 0151 934 2751			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Procurement process for review of Bailiff, debt collection, parking services and arrest warrants services</p> <p>To agree the procurement process for review of Bailiff for council tax and business rates, debt collection, parking services and arrest warrant services.</p> <p>Contracts for bailiff, debt collection, and arrest warrants council tax, business rates, parking services and sundry debt were awarded following a tendering exercise in 2008. Cabinet Member - Corporate Resources on 12 November 2008 approved the recommendation to award Jacobs, Equita and Philips Bailiff companies a contract for these services. Jacobs were awarded the contract for Arrest Warrant Services. The contract came into effect on 1 April 2009 for a period of three years with an option to review annually and extend up to a maximum of 5 years. A request for Quotation for the provision of bailiff services of secondary collection was undertaken for the period 1 April 2012 to the 31 March 2013 plus an option of one year extension. This contract was awarded to Newlyn PLC and Rossendales.</p> <p>All contracts will expire on the 31 March 2014.</p>			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Head of Corporate Finance and ICT Head of Corporate Legal Service Director of Built Environment Elected Members CAB			
Method(s) of Consultation	Meetings Direct communication – via documents			

List of Background Documents to be Considered by Decision-maker	Bailiff framework for procurement
Contact Officer(s) details	Christine Finnigan christine.finnigan@sefton.gov.uk Tel: 0151 934 4161

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Council Tax Base and the Council Tax Reduction Scheme</p> <p>The Council Tax Base and the Council Tax Reduction Scheme were approved by Council 24 January 2013. The Council at its meeting held on 28 February 2013 agreed a budget proposal for 2014/15 which requires a change to the Council Tax charges for vacant properties (unoccupied and substantially unfurnished). This report will seek approval to progress the Council Tax technical change for Council approval in 2014. The Council Tax Reduction Scheme has been operating since April 2013. The report will review the scheme and consider any options for change and the resulting financial implications.</p>			
Decision Maker	Cabinet			
Decision Expected	10 Oct 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Head of Corporate Finance and ICT Head of Corporate Legal Service Police and Fire Authorities Council tax owners outside the borough Various stakeholders			
Method(s) of Consultation	Meetings Direct communication – via letter Stakeholder events including partnership meetings with landlords. Members			
List of Background Documents to be Considered by Decision-maker	None			
Contact Officer(s) details	Margaret Rawding margaret.rawding@sefton.gov.uk Tel: 0151 934 4082			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue Budget Savings To update the position on the achievement of Revenue budget savings for 2013/14, and to determine actions to be taken. It is essential for financial planning that the Council achieves its agreed targets. Where there is an expectation that a saving will not be achieved, it is essential that that compensatory action is taken to ensure the Council is not adversely affected financially.			
Decision Maker	Cabinet			
Decision Expected	10 Oct 2013			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Internal consultation			
Method(s) of Consultation	Direct Contact with relevant officers			
List of Background Documents to be Considered by Decision-maker	Report of the Head of Corporate Finance and ICT on the Council's performance in achieving the agreed saving options for 2013/14			
Contact Officer(s) details	Margaret Rawding margaret.rawding@sefton.gov.uk Tel: 0151 934 4082			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue Budget Savings To update the position on the achievement of Revenue budget savings for 2013/14, and to determine actions to be taken. It is essential for financial planning that the Council achieves its agreed targets. Where there is an expectation that a saving will not be achieved, it is essential that that compensatory action is taken to ensure the Council is not adversely affected financially.			
Decision Maker	Cabinet			
Decision Expected	7 Nov 2013			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Internal consultation			
Method(s) of Consultation	Direct Contact with relevant officers			
List of Background Documents to be Considered by Decision-maker	Report of the Head of Corporate Finance and ICT on the Council's performance in achieving the agreed saving options for 2013/14			
Contact Officer(s) details	Margaret Rawding margaret.rawding@sefton.gov.uk Tel: 0151 934 4082			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Revenue Budget Savings To update the position on the achievement of Revenue budget savings for 2013/14, and to determine actions to be taken. It is essential for financial planning that the Council achieves its agreed targets. Where there is an expectation that a saving will not be achieved, it is essential that that compensatory action is taken to ensure the Council is not adversely affected financially.			
Decision Maker	Cabinet			
Decision Expected	5 Dec 2013			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area				
Persons/Organisations to be Consulted	Internal consultation			
Method(s) of Consultation	Direct Contact with relevant officers.			
List of Background Documents to be Considered by Decision-maker	Report of the Head of Corporate Finance and ICT on the Council's performance in achieving the agreed saving options for 2013/14			
Contact Officer(s) details	Margaret Rawding margaret.rawding@sefton.gov.uk Tel: 0151 934 4082			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Combined Authority for the Liverpool City Region Consideration of a proposal to create a Combined Authority for the constituent councils of Merseyside and Halton including Merseyside Integrated Transport Authority			
Decision Maker	Council			
Decision Expected	September 2013			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Constituent Local Authorities, Merseyside Integrated Transport Authority, representatives of the business community, service providers, delivery partners and any other regulatory or public bodies affected by this proposal			
Method(s) of Consultation	These will be outlined in the August report to Cabinet			
List of Background Documents to be Considered by Decision-maker	These will be listed in the August report to Cabinet			
Contact Officer(s) details	Margaret Carney margaret.carney@sefton.gov.uk Tel: 0151 934 2057			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Parking Services Review To agree the outcome of the Phase 1 of the parking review and any proposals resulting from the review.</p> <p>The review will consider:</p> <ul style="list-style-type: none"> • The Councils enforcement policy • Charges made on-street and in all off-street car parks • Assess the purpose, sustainability and charging regime on all car parks, • Possible impacts on footfall in the town centres and local shopping areas of any changes to charging. • All new technologies available including pay by phone, ANPR, card payments. • The current stock of Pay and Display machines and consider the options for and the costs involved in their replacement. • Policy on Residents Privileged Parking. 			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Public, Groups Directly Impacted			
Method(s) of Consultation	Internet, meetings			
List of Background Documents to be Considered by Decision-maker	None			
Contact Officer(s) details	Dave Marrin dave.marrin@sefton.gov.uk Tel: 0151 934 4295			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Future Arrangements for Refuse & Recycling Collection Service To agree future collection service arrangements in light of both feedback from consultation on the green waste collection service, and enhancement of the recycling service via the introduction of plastic bottle and cardboard collections.			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Green Waste collections consultation exercise already undertaken			
Method(s) of Consultation	Residents made their views known by responding to an on-line consultation questionnaire, paper versions were also used for those without online access			
List of Background Documents to be Considered by Decision-maker	Report of Street Scene Director			
Contact Officer(s) details	Andrew Walker andrew.walker@sefton.gov.uk Tel: 0151288 6159			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Specialist Transport Unit Passenger Transport Framework Agreement To approve the creation of a new framework agreement for bus and taxi transport that will provide the Council with an ability to hire-in passenger transport for a period of up to 4 years from January 2014.			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Not Applicable			
Method(s) of Consultation	OJEU Tender procedure followed			
List of Background Documents to be Considered by Decision-maker	Report to Cabinet Member – Transportation, 'Hired Passenger Transport Framework Agreement' 18/07/13			
Contact Officer(s) details	Andrew Walker andrew.walker@sefton.gov.uk Tel: 0151288 6159			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Homelessness Strategy The Homelessness Act 2002 (sections 1 to 4) places a statutory duty upon every local authority to formulate a new Homelessness Strategy, at least every 5 years. Production of a new Strategy follows a Homelessness Review process, which involves reviewing homeless evidence and data, and consultation with agencies that provide homeless related services, and with homeless clients.			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Agencies providing services to homeless people Housing Associations Statutory services Voluntary sector organisations			
Method(s) of Consultation	Discussions at Homeless Services Providers forum Survey of homeless services agencies Survey Engagement with homeless clients and households			
List of Background Documents to be Considered by Decision-maker	Homelessness Act 2002; Homeless Services Review report			
Contact Officer(s) details	Neil Davies neil.davies@sefton.gov.uk Tel: 0151 934 4837			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Orrell School Phase 3 Housing Development To dispose of the site to Riverside Housing for the development of 12 x 1 bed apartments and 6 x 2 bed houses for rent			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	No			
Wards Affected	Derby			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Residents living adjacent to the scheme will be consulted			
Method(s) of Consultation	Residents will be sent a letter outlining the proposed development and inviting them to comment			
List of Background Documents to be Considered by Decision-maker	None			
Contact Officer(s) details	Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Formby Parish as a Neighbourhood Plan Area To determine an application for the designation of Formby Parish as a Neighbourhood Plan Area in accordance with the requirements of Section 61G of the Localism Act 2011. Once the area has been approved the Neighbourhood Plan will be prepared by the Parish Council. The Plan is likely to include policies covering:</p> <ul style="list-style-type: none"> • Safety and security; • The local economy; • The Environment; and • Health and Well-being. <p>When adopted, and following a referendum of the local community, the Neighbourhood Plan will supersede any relevant policies in the Council's Local Plan and be used to determine planning applications.</p>			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	No			
Wards Affected	Harington; Ravenmeols			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	The application has been advertised on Sefton Council's and Formby Parish Council's websites in accordance with The Neighbourhood Planning (General) Regulations 2012. Comments are required to be submitted to the Head of Planning Services by 5pm on Monday 13 May, 2013.			
Method(s) of Consultation	The application has been advertised on Sefton Council's and Formby Parish Council's websites in accordance with The Neighbourhood Planning (General) Regulations 2012.			
List of Background Documents to be Considered by Decision-maker	Application from Formby Parish Council to have Formby Parish designated as a Neighbourhood Plan area. Plan of Formby Parish.			
Contact Officer(s) details	Ingrid Berry ingrid.berry@sefton.gov.uk Tel: 0151 934 3556			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Community Environmental Fund</p> <p>The purpose of the report is to update Cabinet about the Community Environmental Fund and approve the way forward in accessing these funds.</p> <p>It is expected that the L2 River Terminal will trigger contributions from the Port of Liverpool to the Community Environmental Fund. L2 is expected to be open for June 2015.</p> <p>The report will be reporting on the criteria for accessing this funding and how it is intended to be managed. The report will be recommending that Cabinet authorise the Director of Built Environment to develop Expressions of Interest and Applications as required into the Community Environmental Fund. Also that the approval of the completed application be delegated to the Director of Built Environment in conjunction with relevant Cabinet Portfolio holders.</p> <p>The application process may develop under the Green Print for Growth Framework which the Cabinet approved as policy in August 2012.</p>			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Cabinet Member – Regeneration and Tourism			
Method(s) of Consultation	May 2013 Report to Cabinet Member – Regeneration and Tourism and subsequent briefing updates. Passed to officers for comment			
List of Background Documents to be Considered by Decision-maker	GreenPrint for Growth Framework August Cabinet 2012			
Contact Officer(s) details	Mark Long mark.long@sefton.gov.uk Tel: 0151 934 3471			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>An Investment and Infrastructure Framework for the Borough</p> <p>The purpose of the report is to ask Cabinet to approve:- An Investment and Infrastructure Framework for the Borough. The purpose is to inform thinking and direction in relation to Cabinet's top priorities. – it is likely to indicate how different types of investment and infrastructure could be brought forward – based on need and opportunities for financing including work through the Liverpool City Region and the LCERLEP. A light refresh will need to be undertaken annually once approved.</p> <p>An agreed list of priorities requiring pre-development /feasibility funding in order for them to progress, forms part of this work</p>			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Cabinet Member – Regeneration and Tourism May 2013			
Method(s) of Consultation	May 2013 Report to Cabinet Member – Regeneration and Tourism and subsequent briefing updates. Investment priorities officer group			
List of Background Documents to be Considered by Decision-maker	None			
Contact Officer(s) details	Mark Long mark.long@sefton.gov.uk Tel: 0151 934 3471			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>South Sefton Prospectus for Growth</p> <p>The report is asking Cabinet to approve the South Sefton Prospectus for Growth publication. Its purpose is to help market investment opportunities and communicate the Council's ambitions for the area in respect of jobs, growth and renewal.</p> <p>The prospectus approach can be used to try and remove obstacles to growth by attracting public and private investment and to improve infrastructure and, that will improve the economic well-being of jobseekers, residents, local businesses and town centres.</p> <p>The 'prospectus' was presented to the Policy cabinet on the 17 January 2013.</p> <p>The above is relevant to work being developed on the Council's investment and Infrastructure Priorities and the Community Environmental Fund.</p>			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Cabinet Member – Regeneration and Tourism			
Method(s) of Consultation	May 2013 Report to Cabinet Member – Regeneration and Tourism and subsequent briefing updates. Passed to officers for comment			
List of Background Documents to be Considered by Decision-maker	INTERNAL DRAFT Prospectus for Growth (Jan 2013)			
Contact Officer(s) details	Mark Long mark.long@sefton.gov.uk Tel: 0151 934 3471			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Southport Theatre and Convention Centre (STCC) Appointment of an operator for the STCC due to the expiration of the existing contractual agreement			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	No			
Wards Affected	Cambridge; Dukes			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Cabinet Member - Regeneration and Tourism OJEU Open Tender			
Method(s) of Consultation	The Chest procurement portal www.the-chest.org.uk			
List of Background Documents to be Considered by Decision-maker	Invitation to Tender information pack; Report to Cabinet once results of tender are known			
Contact Officer(s) details	Tony Corfield tony.corfield@sefton.gov.uk Tel: 0151 934 2315			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Employment Development and Development of Local Town Centres and Economies Working Group Final Report To approve recommendations from the Employment Development and Development of Local Town Centres and Economies Working Group.			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Overview and Scrutiny Committee (Regeneration and Environmental Services)			
Method(s) of Consultation	Final Report			
List of Background Documents to be Considered by Decision-maker	None			
Contact Officer(s) details	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	A5758 Broom's Cross Road (Thornton Switch Island Link) Approval to Proceed To seek approval to proceed with the construction of the Thornton Link.			
Decision Maker	Cabinet			
Decision Expected	12 Sep 2013			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	No			
Wards Affected	Manor; Molyneux; Netherton and Orrell; Park; St. Oswald			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Not applicable			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Report on progress of the scheme and approval to make the Orders from June 2012; Decision letter from Department for Transport (29/04/13)			
Contact Officer(s) details	Stephen Birch stephen.birch@sefton.gov.uk Tel: 0151 934 4225			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Report on Consultation: Sefton Local Plan Analysis of responses to the consultation on the Preferred Option Stage of the Local Plan for Sefton, with recommendations for what further work needs to be carried out before agreeing the Publication Draft of the Local Plan.			
Decision Maker	Cabinet			
Decision Expected	5 Dec 2013			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	No			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Extensive consultation during July – September 2013			
Method(s) of Consultation	Public events, meetings			
List of Background Documents to be Considered by Decision-maker	Individual responses to consultation			
Contact Officer(s) details	Steve Matthews steve.matthews@sefton.gov.uk Tel: 0151 934 3559			